



UNIONE EUROPEA



REGIONE LAZIO



MINISTERO DELL'INTERNO

Fondo europeo per l'integrazione di cittadini di paesi terzi

LANIN' PUBLIC LIFE

Haw to becam Italo



Contains

Module 1 – Shat sto'y of Italy

Module 2 – Italo cent'al laws

Module 3 – Peepas of italy

Module 4 – Cent'al institutional feamewak

Module 5 – Aministatif g'ound St'uctu'e

Module 6 – Family

Module 7 – Wak

Module 8 – Education system, training and adult education

Module 9 – Healthcare system

Module 10 – Valid Documents in Italy

Module 11 – House. Rental of houses

Module 12 – Social security system

Module 13 – Tax system

Module 14 – Integration Agreement and residence permit

Module 15 – Citizenship form

Module 1

WHAT STORY OF ITALY

Shat sto'y of Italy

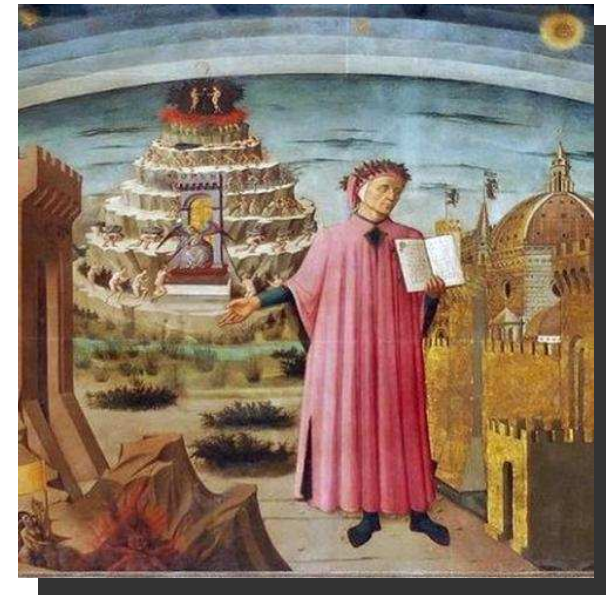
Ancient Rome was head tawn of Roman Empi'e.
Da' one was lang f'om England to Egypt an' f'om
Portugal to Mesopotamia (moda'n Iraq).



Da tokin' of Roman Empey was Latin.
Fo'ma Latin o'iginated modan tokins: Italian,
Spanish, French, Portuguese an Romanian .

"Golden age" of da italian tok was
inna yea's 1300 wida t'ee big 'ite's:
Dante, Petrarcha and Boccacio.

Dante Alighieri, auto' of da
book Divine Comedy, is
considad "fada" of italian way
of tokin'.



Until 1861 Italy is divided into many States, some governed by foreign countries (Austria, Spain, France).



1861: Bornes *Italian State* but Rome still stay head town of *State of Church*, ruled by Pop.



 **1870:** Roma becomes pa'te of da Italo State
becamin' capital tawn

 **1861–1922:** Italy is a
pa'liamenta'y mona'chy.

Fa'st king is Victor Emmanuel II of
da House of Savoy.



 **1922 - 1943:** Italy is unda' dictato'ship,
Fascism.

Du'in' da `egime, Italian peepols di' not had
f'eedam of speech, p'ess an' association.



🚩 Afta Woald Wa' II, Italy becomes a democ'atic count'y.

Is int'oduced unive'sal suff'age widda 'ight to vote to all men an' all women.

🚩 Inna **1946**: Italo peepa, widda 'efendum decide en' of mona'chy an' da bonin' of **Italian 'epublic.**



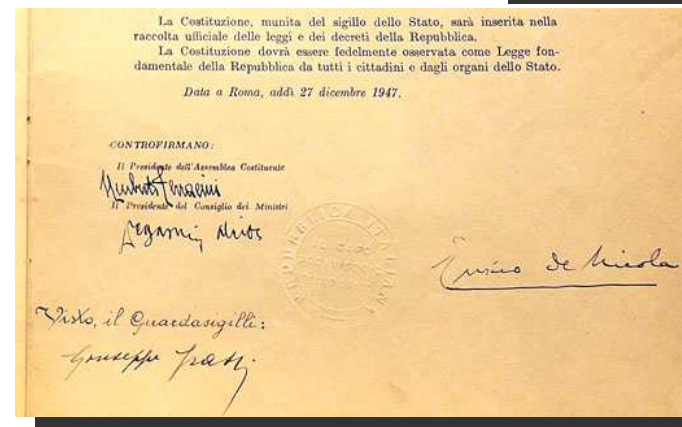


Module 2
ITALIAN CONSTITUTION

Italian Costitution

Was app'oved in 1947 an' is fundamental law of da state.

All Italian laws must comply widda p'inciples an' values of Constitution.



Constitution consists of 139 articles and is divided in two parts

- First part describes fundamental **principles** of the State, **rights** and **duties** of citizens
- Second part describes laws of the Republic, **structure of the state** and institutional figures



Institutional figures: House and Senate, President of the Republic, Government and Judiciary.

Art.1 Italy is a democratic 'epublik founded on wakin'

Art.2 Italo 'epublic 'ecognizes an' gua'antees inviolable ryts of man, as individual o' in social g'oups (...).

Art.3 All citizens a' equal befo'e law, widout distinction of sex, `ace, tokin', `eligion, political opinion, pe'sonal o' sawcial condition.

Art.8 All `eligions a' equally f'ee in f'ont law.

Art.10 A st'angia' denied in his count'y in effective exe'scise of democ'atic libaties gua'anteed by Italian Constitution, have ryt of asilum inda te'ito'y of da `epublic in acco'dance wida conditions laid down by law.

Art.11 Italy no want wa' as inst'ument of agg'ession against fweedom of ada peepas an' as a means of settling inta'national disputes.

Art.13 Pa'sonal libe'ty is inviolable. It is not pmissible fo'm of `est'iction of pe'sonal f'eedom, if not by wa'ant f'om judicial auto'ities an' only in cases p'eskibed by law.

Art.15 Freedom an' confidentiality of co'espondence an' al oda fo'ms of communication a' inviolable.

Art.17 Citizens have ryt to assemble peacefully an' wid no weapons.

Art.21 Eve'yone has ryt to f'eely exp'ess dem thoughts in every means of communication. P'ess may not be subjected to auto'ization o' censo'ship.

Art.38 Eva'y citizen unable to wakin' an' widout means necessa'y to live has a ryt to welfa' suppa't.

Art.48 Vote's a' all citizens, men, women,
who have acheaved age of maja'ity.

Art.51 All citizens, a' eligible fo' public offices
an' elected positions.

Civil ryts

- Pesonal f'eedom of movement, association, assembly, conscience an' `eligion;
- Equality before law;
- Entitled to p'esumption of innocence;
- Ryt not to be dep'ived of popa'ty;
- Ryt to citizenship.



Political rights

Are related to participation of citizens in the state government.

Modes of participation are:

- *Direct*: with statements as referendum, petition and so on
- *Indirect*: with representative election



Social rights

- Ryt fo' social p'otection against disease, old age, unemployment an' so on.
- Ryt to healt;
- Ryt to education;
- Ryt to wakin',.



Module 3 DEMOG'AFICS

DEMOG'APHICS

Total population in Janua'y 2011: **60.600.000**
of widda `esident immig'ants: 5.000.000

Total Male: 48,5%
Total females: 51,5%

Data on mawital status

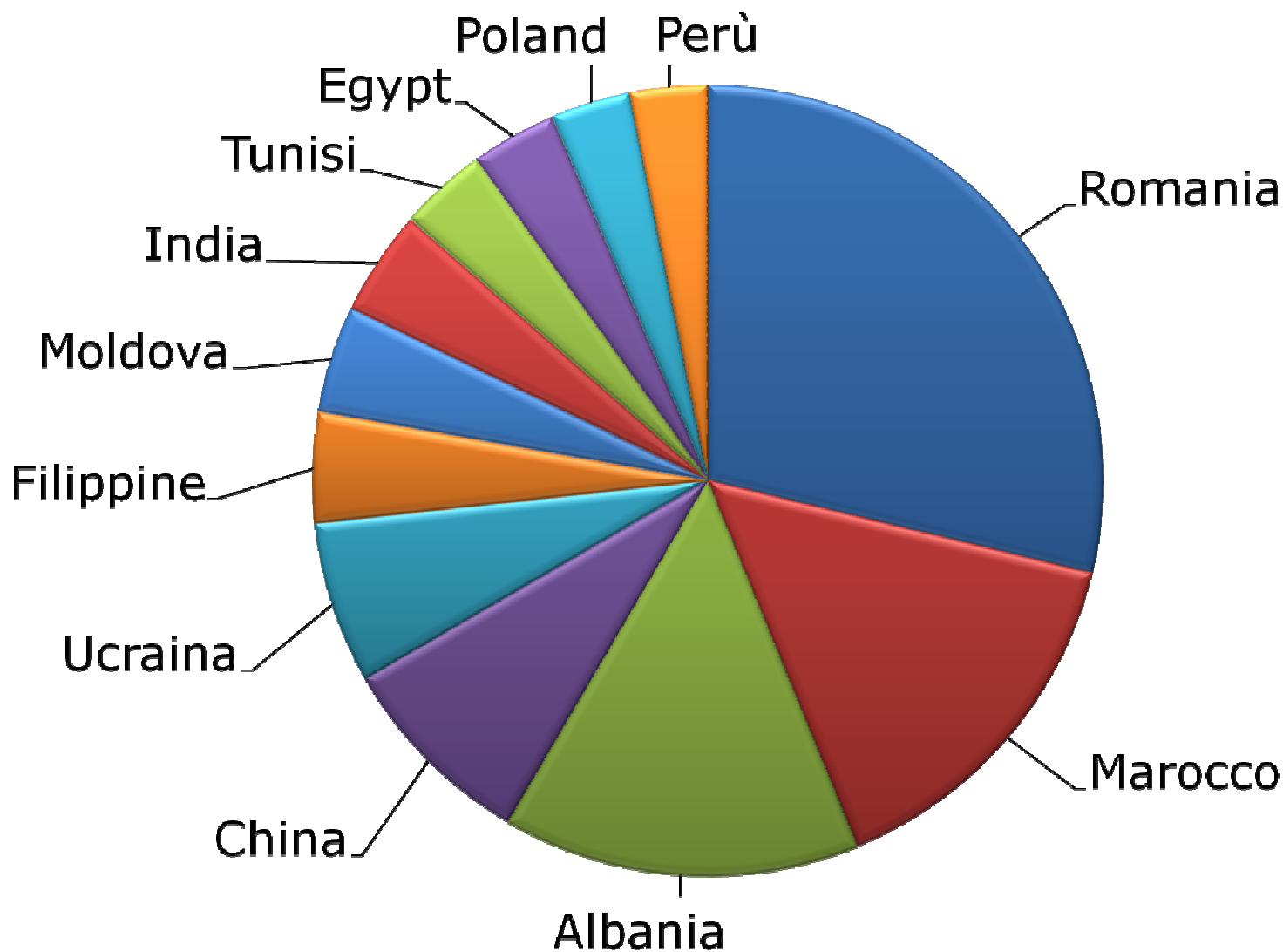
Conjugates: 29.890.000

Divaced: 1.185.000

Widows / widowas: 4.550.000



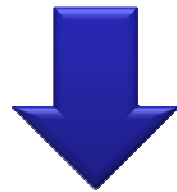
Major foreign communities in Italy





Democ'aty

Italy is a **democ'atic** republic.
Two main featas of dis form of gove'nment a'

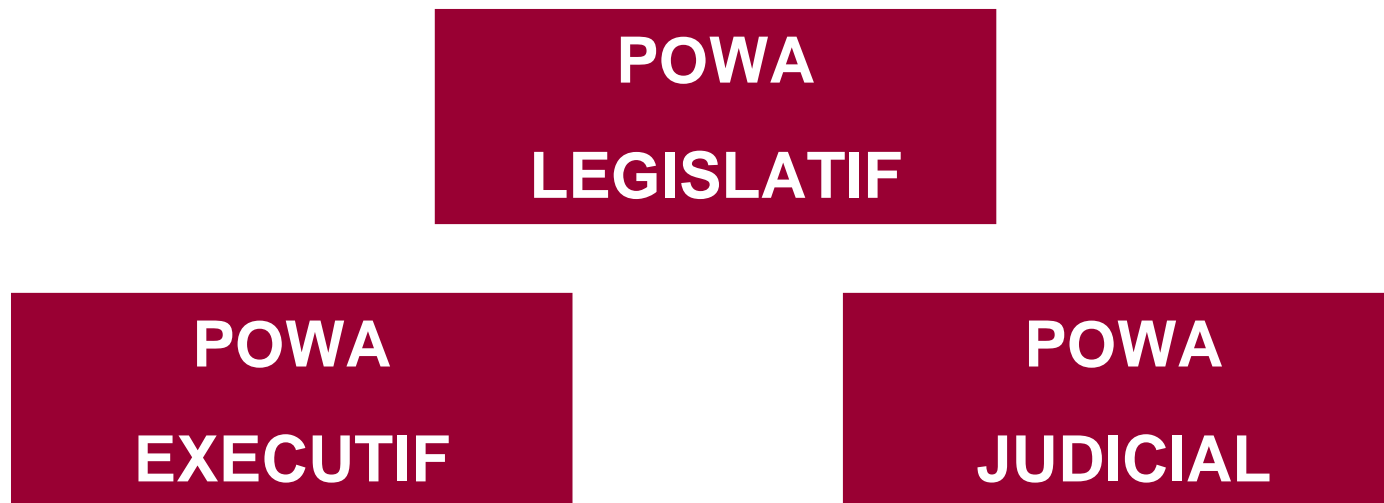


- Sov'eignity of peepas
- Pu'suit of fundamental p'incipals of **liba'ty** an' **equality**



Powas of da State

Powas of state:



Powa of state a' depa'ted f'om each oda' an' act autonomously widin limits dictated by Constitution.

POWA LEGISLATIF

- Has powa to make laws
- Is exe'cised by Pa'liament

Pa'liament p'omotes an' endo's laws of da State.

It consists of two bodies:

- Chamba of Deputies,
- Senate

Elections eve'y 5 yea's.



POWA
EXECUTIVE

- Is the power to enforce laws
- Is entrusted to the Government

Government of the country puts into practice decisions of Parliament

It consists of:

- Chairman of the Board (or Head of Government) appointing and coordinating Ministers
- Ministers, each in charge of a branch of the State affairs

Examples: Labour Minister, Minister of the Interior Affairs, Minister of Health, Minister of Foreign Affairs and so on.

POWA JUDICIAL

- Has da powa to enfo'ce laws, punish pe'pet'atos of ky'mes, establish ryts an' w'ongs between peepel
- Is ent'usted to Judges (Magist'ates)

Judges monita da implementation of laws an' p'ocesses taking place.

Sup'e'ia Council of Magist'acy (CSM) is o'gan of self-gove'nment an' gua'antees independence of judicia'y f'om oda two b'anches of gov'nment.



In addition to da Pa'liament, Gov'nment an' Judicia'y, dea' ada institutional bodies ve'y impo'tant:

P'esident of da Republik

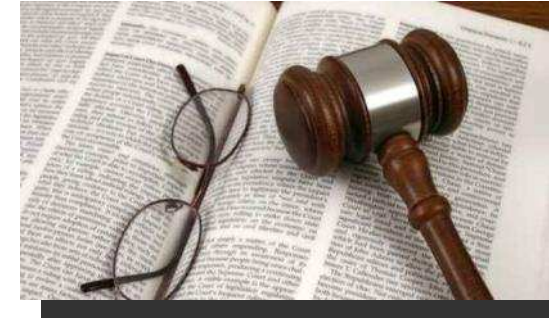
- Is ga'anta of da Constitution
- `ep'esents State in its `elations wid oda States
- Is elected eve'y 7 yea's



Cu'ent P'esident of da `epublic is Giorgio Napolitano.

Constitutional Ca't

- Acts upon `equest, weda law complies wid Constitution
- If law di not `espect Constitution, it can avoid it



Administe'tion

Takes pa't of da Administe'tion:

- *Offices* distib'uted toughout te'ito'y of da 'epublic an' ensu' needs of citizens

- *Ministas*

- *Police* Fo'ces, a' p'epended to intanal defense



A'med Fa'ces

Fa'ces `esponsible fo' extinal defense.

a' pa't of A'med Fa'ces:

- *Italian A'my*
- *Navy*
- *Ai' faces*
- *Carabinieri*



Public Safety

Organizations and individuals concerned with the safety of citizens

In each province there is:

- A *Prefect* →

Government representative on territory. Its provisions must be carried out immediately.

- *Superintendent* →

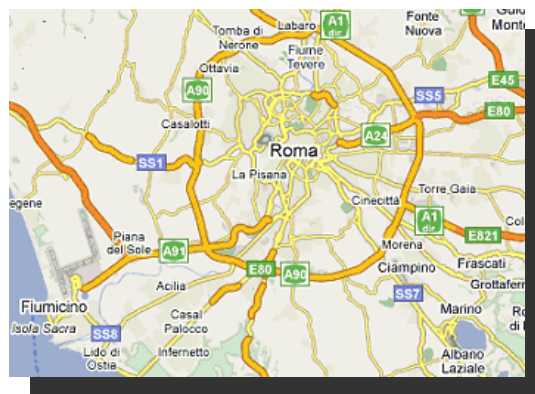
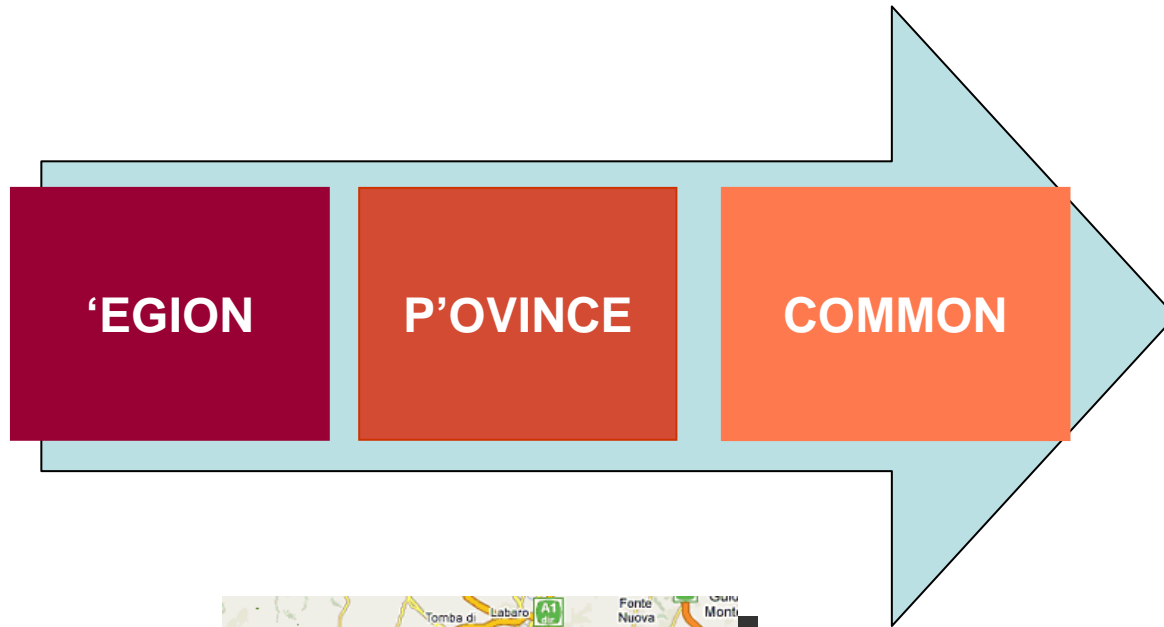
Coordinates all POLICE of the Province.

Useful numbers:
112 Carabinieri **113 Police**

Module 5

TE'ITO'IAL ADMINIST'ATIVE ST'UCTU'

O'ganisation of te'ito'y



'egion

'egions a' 20.

Dem deal wid: healt, t'anspo't netwaks, wata, enagy, wakin', p'ofessional t'aining. Dem can make laws. Election eva'y 5 yea's.

In each 'egion ya finde a Gove'na an' a 'egional Council.



Regione Puglia



Regione Lombardia



P'ovince

P'ovinces a' 110, but is expected to become 51. Dealing wid seconda'y education 2nd g'ade, envi'nment, waste, 'oads, civil p'ottection, enagy saving.

Election eve'y 5 yea's

In each p'ovince da is a P'esident an' a P'ovincial Council



Common

Numba' of Commons a' 8.092.

Dem deal wid: social savices, kindaga'tens, nase'y schools, housin' an' ryt to education in p'imary an' middle schools, civil, cemeta'ies, u'ban su'veillance, discipline, const'uction, t'affic, business licenses, caltu, electo'al savices. Election ev'y 5 yea's

In ev'y town da is a Mayo' an' a City Council.

All o'ganisms (Gov'na of
 `egion, p'ovincial P'esident,
 Mayor an' `egionale,
 P'ovincial Councils an'
 Communities a' elected by
 citizens.



Gov'nment appoints a p'efect fo' each p'ovince
 `esponsible fo' da safety, him p'ovisions must be
 implemented immediately.

Map of Italian `egions

Italia has 20 `egions

Eva'y `egion has a **capital town.**

Example: Capital of `egion of Piedmont is Turin.

Each `egion is subdivided into p'ovinces.

Example: Campania region is divided into 5 p'ovinces: Avellino, Benevento, Caserta, Naples and Salerno



Lazio `egion

`esidents: 5.775.000

St'angeas: 615.000

Lazio is da la'gest `egion by population
afta Lombardy and Campania.

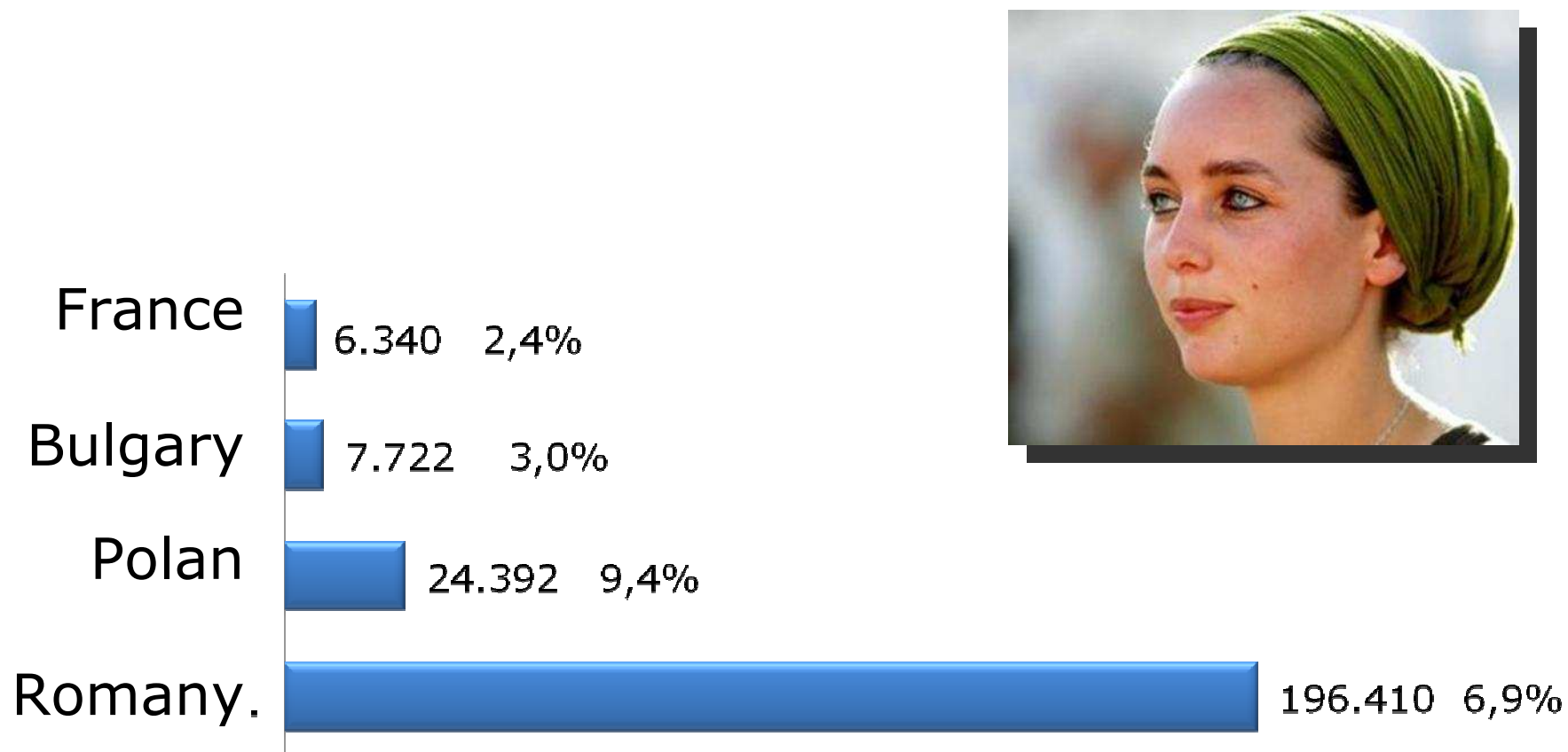


Lazio is administ'atively divided into 5 p'ovinces:

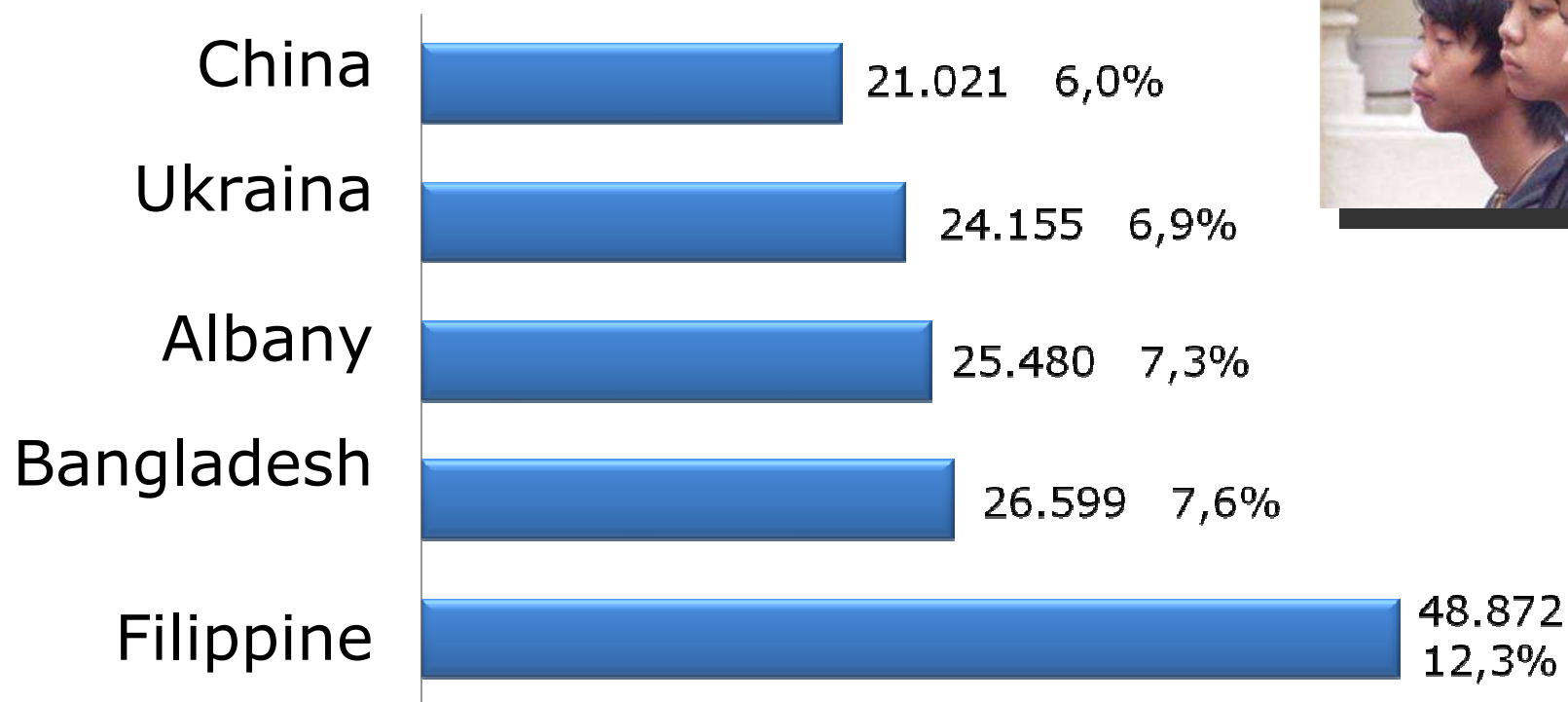
-  **Frosinone** (91 Commons)
-  **Latina** (33 Commons)

-  **Rieti** (73 Commons)
-  **Roma** (121 Commons)
-  **Viterbo** (60 Commons)

More EU fo'eina communities Inna Lazio e'gion



Mo'è fo'eina communities outside da EU Inna Lazio `egion



Roma Town

`esidents: 2,743,796 of which
fo'e'nas: 294,000

Da municipality wtd highest numba of
fo'e'ina's, followed by Milan.



It is capital town of Italy. De' `esides
P'esident of da `epublic,
Gove'nment an' Pa'liament.



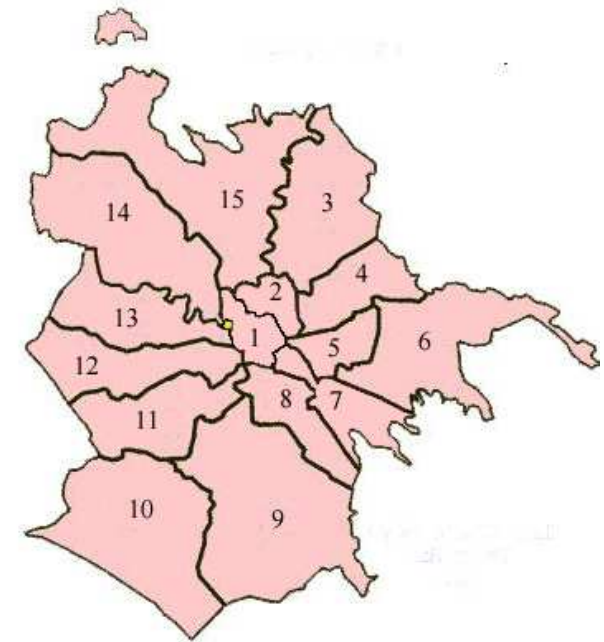
It is also seat of Vatican State.

Municipalities of Roma

U'ban a'ea of Rome is divided into 15 municipalities.

Each has a P'esident an' a Council (Councillors 4-6).

Elections a' held eva'y 5 yea's wid election of municipal council.



Municipalities 'uns:

- Demog'aphic savices
- Social welfa'e savices
- Schools an' educational savices
- Activities and cultu'al savices, spo't an' `ec'eation
- Savices of u'ban maintenance, management of caltu'al he'itage, discipline const'uction
- Initiatives fo' economic devalopment in fields of c'aft an' t'ade
- Functions of u'ban police



Module 6
FAMILY

What is a family?

Italian Constitution states da *family* is natu'al society founded on **ma'iage**.

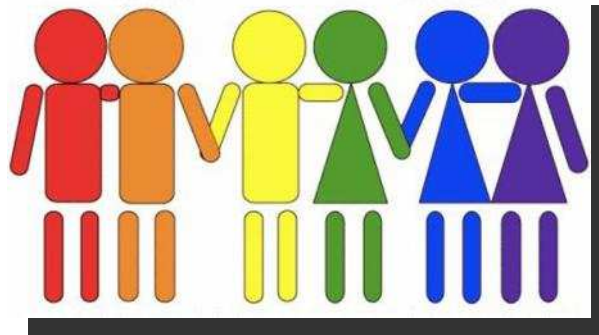
Even a couple (ma'ied) wid no child'en is conside'ed family.



In addition to ma'ied couples in Italy de' a'e many families not ma'ied.

Unions so called:

- *Unma'ied couples: if dem no have child'en;*
- *Families of fact. if dem have child'en.*



Ryt an' duties of spouses

- Cohabitation: loyalty, mutual assistance, etc..
- House: ryt to cohabitation (a spouse can not be sent away f'om home)

In case of **illness**

Ryt to be p'esent at hospital, to take decisions, to be infa'med,
an' so on.

In case of **death**

Ryt on da boa'd, on seve'ance pay, on `ent,
inheìtance law, an' so on.

In case of **sepa'ation**

Ryt to compensation an' economic cont'ibution
(decided by a legal cou't).

Cu'ently ryts of spouses a' not wo't dan ryts of unma'ied couples.

Child'en have same ryts.

Pa'ents have same duties towa'ds dem child'en.

IN EVENT OF SEPA'ATION NATIONAL T'UST IS INVOLVED TO ESTABLISH O'DA .

Ma'age

By ma'iage, husband an' wife acqy same **ryts** an' duties.

Example: both must cont'ibute to needs of family wid dem wakin' (p'ofessional or homemade), educate dem child'en, be faithful. Both can ask for sepa'ation an' divo'ce.

In Italy you can choose to get ma'ied:

- by '*eligious ce'mny*
- in a *civil ce'mny*.

E 'can choose weda to have sepa'ation of p'opaty
o' community p'opaty



Community of goods: all income an' assets acquy'ed
afta ma'iage a' automatically owned by dem
Sep'ation of asset: each spouse is exclusive owna
of p'opaties acquy'ed du'in' ma'iage.

Getting ma'ied in Italy

Who is getting maied in Italy even if alien is subject to Italian law

- ⇒ Ma'iage **between two fo'eign nationals** is possible if at least one is in `egular on Italian te'itory
- ⇒ Ma'iage **between a fo'eina an' an Italian citizen**: ya do not need a `esidence pe'mit, it is sufficient a p'roof of identity in cou'se of validity (ex; passpo't)
- ⇒ In case of **two fo'eign nationals who have no `esidence pe'mit o' `esidence in Italy**, ma'iage can only be celeb'ated at Embassy o' Consulate of ya count'y in the Italian te'ito'y



Fo'eign has ryt to issue a '**esidence pamit** for family 'easons, even if befo' wedding he was clandestine o' no 'egula'.

Italian citizenship is not acqui'd wid ma'iage.

To get citizenship:

- Must pass at least two yea's of ma'iage .
- Fo'eign must be '**esident** in Italy for at least two yea's (one yea' if in ma'iage de a' child'en).



SONS: p'egnancy

All **p'egnant** women immig'ants a' entitled to f'ee medical examinations an' testin' (ult'asound, blood tests, etc..).

Ya can go to **hospital o' family plannin' clinics** in public.



All women, 'egula' o' clandestine, have ryt to be accepted an' taken to hospital fo' **childbi'th**, dem a'e entitled to medical ca' du'ing an' afta childbi'th.

Pamit:

You do not need a 'esidence pamit IF Ya **CLANDESTINE**
YA WILL NOT BE 'EPO'TED.

Sons: childba't

Ya MUST `egista bi't of child to:

- hospital: widin 3 days afta ba't
- da City: widin 10 days afta ba't
- by one pa'ent (if couple is ma'ied)
- by bot pa'ents (if couple is not ma'ied)

Ba't may be denounced by a docto' o' midwife an' who attended da bi't.

Schools: nas'y welcomes child'en f'om 4 monts of age. An' its necessa'y to do `egist'ation befo birt. Costs dependin' on economic status of da family (ISEE).

Vaccines: vaccinate child'en is obligato'y an' f'ee. Fast vaccine is made at 3 monts.

In Italy, immunization against diphthe'ia, tetanus, polio, hepatitis B is obligato'y



Module 7
WAK

WAK

All citizens have ryt to wak, acco'din' to dem possibilities.

For dis pu'pose, `epublic gua'antees:

- a p'opo'tional an' adequate payment
- weekly an' annual leave
- equality between men and women wakass



- maternity protection for female workers
- assistance for disabled persons, elderly and victims of workplace accidents

Workers' Statute is a law since 1970 that defines fundamental rights of workers. Rights and duties of employees are governed by **National Collective Labour Agreements**. Each category has a specific contract which is renewed periodically and signed by business associations and trade unions.



De a' t'ee kinda wak

- *dipendent o' fo' some one else*
- *p'object wak*
- *self-employment*



WAK

dipendent o' fo' some one else

TYPE OF
CONT'ACT

- *timely (lasts fo' a defined time)*
- *Widout a time limit (it is not wid deadline)*

WAKIN'
TIME

- full time
- Pa't time



Esemples: employees, teachas, bank t'adas, manual wakas, ecc.

WAK

Wakin' p'object

TYPE OF
CONT'ACT

*A p'object (collabo'ation
between employa' an'
employee on a schedule)*

WAKIN'
TIME

Da is a fixed time (time is
linked to p'object)

Exemple: p'estation of ope'a o' savice
in any kinda secto'.

WAK

Autonomous

TYPE OF
CONT'ACT

Employee does not have an employer and is committed to its customers.

WAKIN'
TIME

Employee does not have an employer and is committed to its customers)

Example: k'afet wakas, dealas, 'fee p'ofessionals, ecc.

Dealas must 'espect openin' an'closin'time

Unions

Constitution 'ecognizes **ryt of wake's to join t'ade unions** fo' p'otectin' dem ryts in collective an' economic inte'ests.

main tool of t'ade union st'uggle is **st'ike**, or abstention fo'm wak.



Main Italian trade unions are:



CGIL

6.300.000

En'oled



CISL

4.500.000

En'oled



UIL

2.200.000

En'oled



UGL

1.100.000

En'oled

Trade unions provide services to workers enrolled and not .

Example: service for 'employment, tax and legal consultations, services for employees, etc.

Employment centas (C.P.I.)

Da CPI a' centas da helps **to finde wak**

Il C.P.I. ga'anties to entititled,
a meeting for o'ientation an'
p'oposal of wakin o' t'aining
widin a defined time, since
begening of ununemployed state

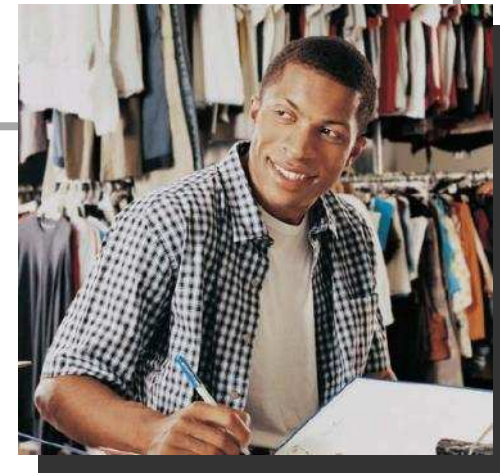


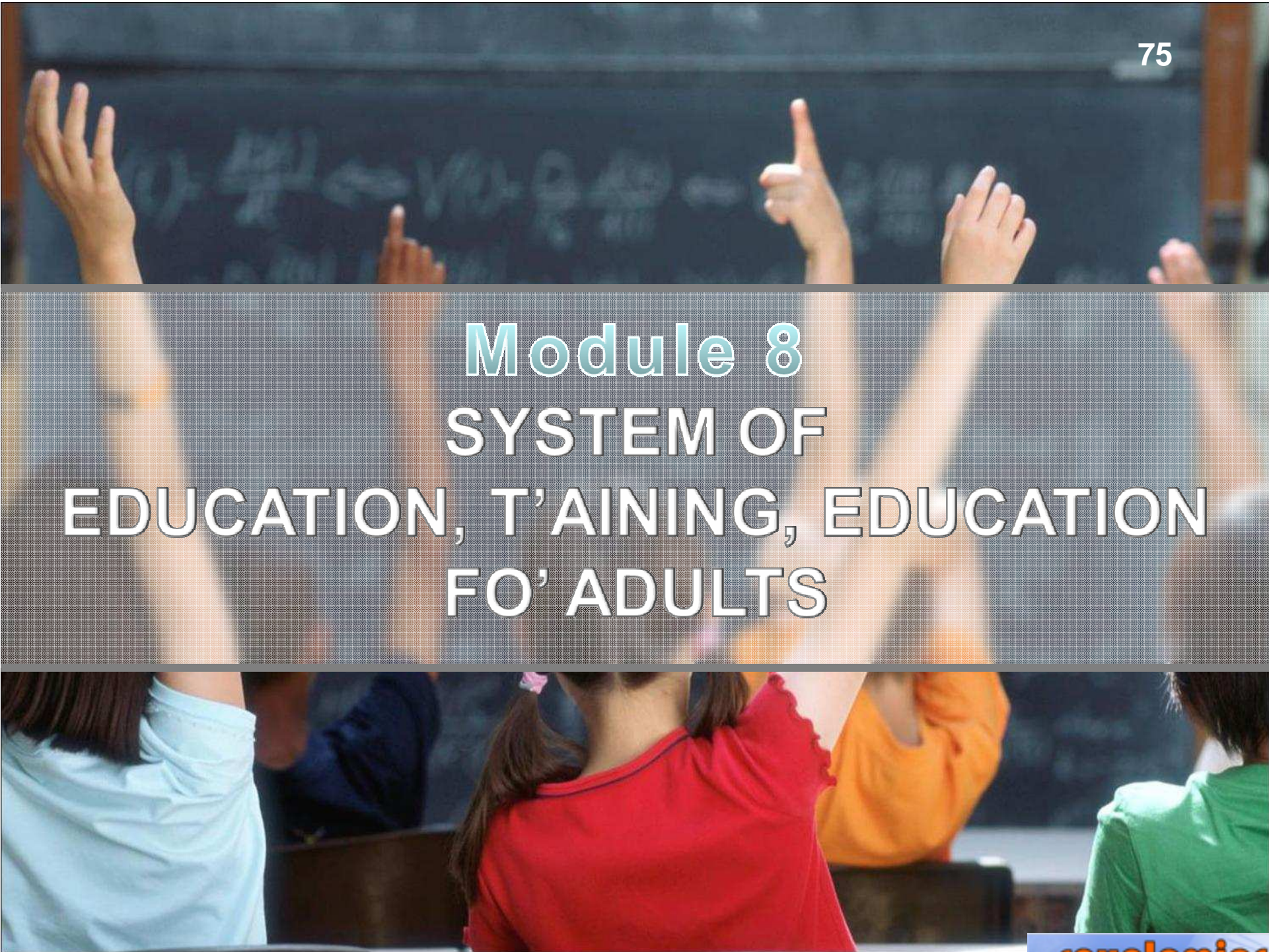
All info'mations at G'een numba
800-818-282

For any **self-employed** a' 'equi'ed:

1. openin' of VAT
 2. Insc'ription to 'EGISTA OF COMPANIES at Chamba of Comma'ce
 3. Insc'ription fo' INPS social secu'ity cont'ibutions
 4. Insc'ription INAIL (where p'ovided)
- COMMON
5. Comunicare sta't of activities
- Fo' tax on waste collection

1. ATM at Chamba of Commace:
Chamba of Commace Via
Capitan Bavastro, 116 - Rome
Website: www.rm.camcom.it/



A photograph of a classroom with several students raising their hands. The background is a chalkboard with some faint writing. The students are wearing various colored shirts: light blue, red, orange, and green.

Module 8

SYSTEM OF EDUCATION, TRAINING, EDUCATION FO' ADULTS

Education system

Obligato'y education f'om 6 to 16 yea's old.

At 14, afta school, ya can attend vocational t'aining cou'ses (3 yea's) t'igge'ed by 'egions, which will conclude wid p'ofessional qualifications, fulfilling 'equ'ements of education.





Municipal nase'ies f'om 0 to 3 yea's



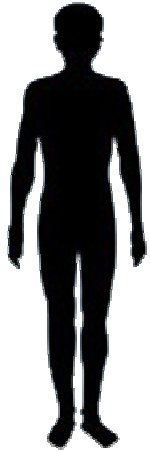
Municipal an' state, shildhood schools f'om 3 to 5 yea's



P'ima'y Schools f'om 6 to 10 yea's, 5 classes



Seconda'y 1° g'ade School f'om 11 to 14 yea's, 3 classes. It concludeds wid an state exam.



seconda'y 2° g'ade school f'om 14 to 18
yea's, 5 classes.
Concluded wid a state exam.

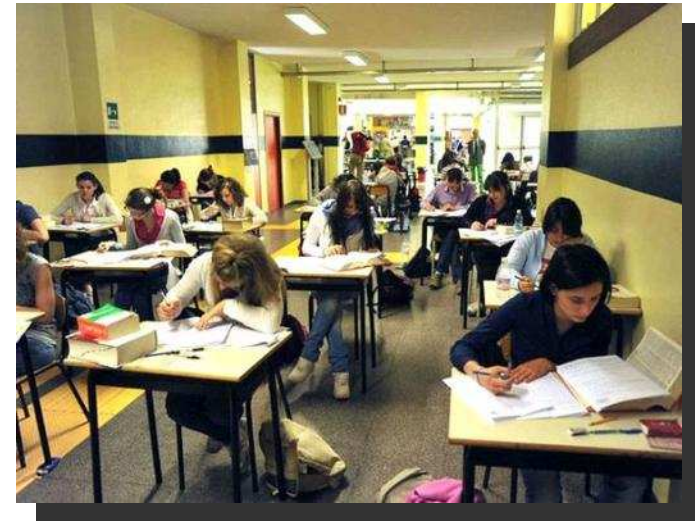
Cu'iousities:

Shildhood school is comonly
called "materne".

P'ima'y school "elementari".

Seconda'y school of 1° g'ade
"scuola media".

Seconda'y of 2° g'ade
"scuola superiore".



Da 2° g'ade high school is composed by, high schools, an' technical an' p'ofessional istitutes.

- high schools issuin' diplomas fo' access to Univa'sity.
- Technical institutions for admission to univa'sity an' wold of wakin'.

- High schools issuing diplomas for access to Univa'sity. Technical institutions foì admission to univa'sity an' wold of wakin'.



Hya Technical Education

Education afta seconda'y school, fo' t'ainin' of specialized p'ofessionals, 'ecognized wid title of EQF (European Qualifications Framework)



- Cou'ses last two yea's an' a' divided into 4 semestas fo' quiet 2000 hou's.
- Admission is gove'ned by competition
- ITS centas a' managed by Foundations da have as 'efe'ence, Technical Institute

CTP – Permanent Territorial Centres

In charge of training for adult population, Italian and foreign, for achievement of qualifications and skills necessary for entering into society and world of work.

CTP, located on territory at educational institutes, are also open to adult immigrants, men and women, employed and unemployed, with entry requirements and integration with Italian work.

Are held at CTP:

- Sessions of training public life
- Da L2 test
- Free courses of Italian Language A1 A2 B1 B2 C1 C2 with possible certification exam

Certificate issued A2 signed by a Director of CTP allows waive's Test





Univa'sity

Composed by t'ee cycli:

1. Masta: timin', 3 yea's.

2. Special Masta Magist'al:
timin' 2 yea's

3. Cou'ses of 'esea'chin'
Deg'ee, Specialisation,
Unive'sita'y Masta of second
level



Module 9

SANITA'Y SYSTAM

National sanita'y se'vice

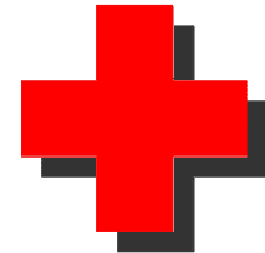
All cityzens must en'ule to SSN.

To en'ule gives ryt to:

- shoose a family Docto'
- ambulato`y visits
- p'esc'ptions
- specialized visits

Exemple: odontoiat'ic, ginecologic, oculistic, pediat'ic ecc.

- Analyses an' diagnostic
- Hospital ca'.



Fo'eigne citysenz can en'ule in SSN:

- If havin' a 'esidence pa'mit, conduct 'egula' business activities o' who a' 'egiste'ed as unemployed
- If fo'eigne`s wid a 'esidence pamit o' in p'ocess of newal of 'esidence pamit o' asylum seekas



Fo' 'egist'ation ya need:

- 'esidence pamit o' 'eceipt of 'equest fo' newal
- self-sa'tification of 'esidence o' ab'ode
- self-decla'ation of tax file numba

**Even fo'einas NOT IN 'ULE wid ent'y an'
'esidence a' entitled to healt ca'.**

For illegal aliens (even if they have a valid document)
ASL issue a ca'd **STP**:
St'angea' in a tempo'y stay.



STP ca'd entitles ya to:

- inpatient an' outpatient ca', **u'gent** o' essential ca', also continuin' to illness an' inju'y
- p'eventive medicine (**vaccination**) wid pa'ticula' attention fo' healt of child'en
- social p'otection du'in' **p'egnancy** an' mata'nity



STP ca'd :

- protect anonymity
- is valid for 6 months (newable)
- is valid on national territory
- is identified with a code.

REGIONE LAZIO
ASSESSORATO SALVAGUARDIA E CURA DELLA SALUTE

Codice Identificativo: STP120918

Data di 1° accesso: ____/____/2005

`elease of ca'd SPT does not involve any
`po'ting to Auto''ty.

Family consulto'y

Family clinics of social an' healt agencies, designed to meet many needs of family, women, couples, child'en an' adolescents

Savice wid p'eventive ca'acta an' is completely **f'ee.**



Services offered in consultories:

- information and advice for responsible procreation
- prescribing oral contraceptives and contraceptive in mechanical application.
- psycho sexual consultations
- information for prevention of genetic risks and control of pregnancy at risk

Consultorio
familiare

- info'mation on couple's infe'tility
- how to do for volunta'y inte'ruption of p'egnancy (VIP) fo' mino's an' medical aid an' psycho-social
- p'evention of cansa's of female genital

Examples: visits, Pap smea' b'east examination and self-examination techniques

- cont'ol of p'egnancy and bat p'epa'ation cou'ses



eme'gency chambas

118

It 's numbe' to call to acute healt emagencies, both landline an' mobile.

In a few minutes comes a **AMBULANCE**.

You can access the ER independently, going into hospital units engaged in emagency cases.



Upon a'aival at hospital, acco'din' to G'AVITY 'of state, is assigned a colo' code fo' access to visiting 'oom and fi'st 'esponde's.

- **CODE 'ED: with immediate access to emegancy chamba'**
- **CODE YELLOW: (urgent) access to chamba' within 10-15 minutes**
- **CODE G'EEN: (u'gency defe'able) is not life teatin'.**
- **WHITE CODE: not u'gent**

UNIONE EUROPEA
REPUBBLICA ITALIANA

Module 10

APPLICABLE DOCUMENTS

PASSAPORTO



Applicable documents

Most impo'tant documents available in Italian te'ito'y a'e:

- Identity Ca'd (C.I.)
- Tax Code (C.F.)
- D'iving license (PAT.)

Also oda documents
Impo'tant as sanity ca'd an'
Passpo't.



Identity Ca'd

ID ca'd is a pasonal identity document.

Database contains data, ma'ital status, citizenship, occupation an' oda pa'sonal data.

Document must be `enewed eve'y 10 yea's an' not valid fo' t'avel ab'oad



Fo'ei'na' `egula'ly `esident in Italy can take ID ca'd.

I.D must be 'equested in 'egist'y of da place of 'esidence. 3 photos a' used, p'oof of identity an' 'esidence pa'mit has not expi'ed, o' clea'ance an' 'eceived fa'st 'equest issued by Police.



Tax Code

Tax Code is a number, is used to uniquely identify citizens for tax and administration.



Tax Code should be applied to offices Internal Revenue Service.

Saves evidence permit an a photocopy of passport.

D'ivin' licens

It 'a document `equi'ed to
d'ive moto' vehicles on
public `oads.



It is issued afta' a
theo'etical an' p'actical
exam.



exam to obtain d'iving license consists of two pa'ts:

- a theo'y test on 'ules of 'oad co'ect behavio' to have, and so on.
- a p'actic d'ivin' test.

theo'y test consists of a test of 40 questions only t'ue o' false.

Must answa at least 36 questions (no mo' dan 4 e'o's).




application for a driving license shall be submitted to Office of Motor Vehicles.

Need:

- 2 recent passport-size photo, one of which authenticated;
- Medical certificate stamp (and photocopy), with photo, whose date is not earlier than three months, issued by a licensed physician;
- Proof of payment of € 24.00 c/c 9001 and of € 14.62 c/c 4028

Non-EU citizens must also attach a residence permit or receipt of request for renewal of fast issue of document (in a vision).



Module 11

ACCOMMODATION

'ental of p'opaty / 1 Housin'

Fo' rental of a dwellin', de a' two possible fo'ms of cont'act: a f'ee line 'ental an' f'ee ag'eement



A fee line. P'ice is dete'mined f'eely between lan'lad an' tenant. Minimum yime is fixed at fou' yea's an' is automatically renewed fo' fada' 4, except fo' special cases (saves as home to owna, sale of appa'tment.....)

Fee/2

A FEE AGREEMENT. Monthly rental price is established territorial agreements between organizations of tenants and owners. For both, de a tax breaks. Time table is 3 years and is automatically renewed for two months, with exception of cases such as Canon for free.

Contracts should be reported to Office of revenue within 30 days of signing. Tax of 2% of total annual rent should be apportioned between landlord and tenant. Payment is made at banks or post offices on a module called F23

AGENZIA DELLE ENTRATE		1. VERSAMENTO DIRETTO AL CONCESSIONARIO DI	
		PERUGIA	
		2. SIRENA (BREVETTARE A)	
		POSTE ITALIANE	
MODELLO DI PAGAMENTO: TASSE, IMPOSTE, SANZIONI E ALTRE ENTRATE		AGENZIA OFFICIO	TEXP PG
		PONTE S. GIOVANNI	
		3. NUMERO DI VERSAMENTO (1)	
		1, 4, 6, 5, 9, 4, 1, B, X, 6, 5, 9, 0, 2, 2, 4, 5	
DATI ANAGRAFICI			
COGNOME, DENOMINAZIONE O RAGIONE SOCIALE		NOME	DATA DI NASCITA
4. SAVASTANO		LUIGI	04/06/1968
5. VIALE S. ANTONIO/ROSSI		6. CODICE FISCALE	
VIESTE		S, V, S, L, G, U, 6, 8, F, 0, 4, 1, 8, 5, 8, U	
7. CODICE FISCALE		8. DATA DI NASCITA	
MICHELE		05/03/1975	
9. VIALE S. ANTONIO/ROSSI		10. CODICE FISCALE	
CERNUSCO SUL NAVIGLIO		M, 1, V, R, D, M, C, H, 7, 5, A, 0, 5, M, 5, 3, 2, X	
DATI DEL VERSAMENTO			
11. CODICE TRIBUTO	12. DESCRIZIONE (1)	13. IMPORTO	14. COD. DESTINATARIO
873122	T, E, R, 4	2	R, P
		2, 0, 1, 1, 1, 5, 3, 4, 5, 1, 2	

Pu'chase of p'ope'ties

- Buya makes a pu'chase offa to sella wid an' indication of advance (deposit)
- If p'oposal is accepted ya subsc'ibe to a p'elimina'y ag'eement (p'omise to sell) an' pu'chasa shall pay deposit
- Actual act ya subsc'ibe befo' a nota'y public (public entity dat gua'antees validity of cont'acts of sale), act is called "deed". Buya shall pay amount stated in conact p'io'
- Pu'chasa' of house involves payment of taxes



Module 12

SOCIAL SECURITY SYSTEM

Social secu'ity system

Pension system t'ansfas 'esou'ces in feva of dem:

- Has ceased wakin' fo' sake of age: old-age-pensions
- Has stopped wakin' fo' 'easons of age cont'ibuto'y: old-age pensions



- is no longer able to work for incapacity: disability pensions
- is linked by family relations with deceased persons who have been part of labor force: survivor's pensions
- has no income and is not able to work: welfare pensions

system is financed by social contributions paid by workers and employers to institutions which provide pensions.

Funds a' managed f'om I.N.P.S. (National Institute of Social Security) an' oda o'rganizations fo' se'tain p'ofessional g'roups.

Fo **old-age pension** should be:

- Have paid at least 20 yea's of cont'ibutions
- Having `eached, at 1 Janua'y 2018, at least 66 yea's an' t'ee monts of life (fo' men an' women), even self-employed



Fo' **'eti'ement** you must:

- Having sta'ted payment of cont'ibutions befo' 31/12/1995
- Having completed 41 yea's an' six monts of cont'ibutions fo' women an' 42 yea's an' six monts fo' men

Payments a' equal to 33% of g'oss pay; Ta'd of dem a' dependent on wake'; 2/3 paid by employa'.



I.N.A.I.L.

POS is an institution: National Institute fo' accidents at wo'k.

P'otection of victims of wakplace accidents in ta'ms of insu'ance.



Insu'ance is mandato'y an' amounts a' divasified by secto's: indust'y, c'aft, ta'tia'y, o' oda activities.

costs fo' insu'ance a' bo'ne enti'ely by Except in case of labo' "pa'a-subadinate" (p'oject), in which wakas is entitled to payment of one t'ad of amount.



Module 13

TAX SYSTEM

Tax System

State and local authorities (regions, Provinces, Municipalities) may make available to citizens necessary public services, why all must pay TAXES .

Taxes: are only paid if you want to perform a specific task

Example: for weapons, hunting license, occupation of public places



Taxes: consist of a levy on tax paya's. wealt is not tied to p'ovision of State for savices 'ende'ed.

- *Di'ect taxation:* in 'elation of each one healt

Examples: income tax on pasonal income tax, co'po'ate income tax IRES, IMU on buildings an' ga'bage, etc..

- *Indi'ect taxes:* apply when da is a t'ansfa of assets

Examples: VAT, Inp. 'egist'y, stamp, etc..



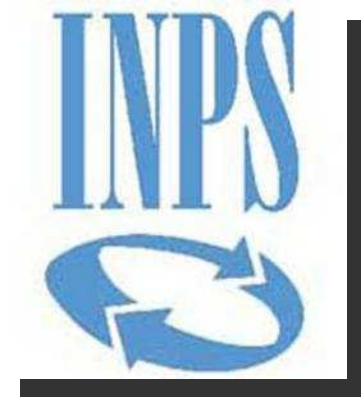
Contributions asked for operation of public services :

- *Contributions ca'*: to cover risks related to disability or injury

Example: Social Security, POS

- *Social security contributions*: to obtain retirement benefits

Example: INPS, INPDAP



Income statement is document wid citizen info'ms FISCO wa ea'ned, an' pafo'mances acco'din'ly payments f'om taxation.

Decla'ation is made by filling out **Fo'm 730** delivad in May 2 to employa o' to a CAF (Tax Assistance senta').

The image shows a hand holding a red pen, filling out a tax form titled "MODELLO 730-1bis redditi". The form is for the choice of destination of the 5% of IRPEF. The name "Giovanni Verdi" and the tax code "00652220138" are visible. The form includes sections for "CONTRIBUENTE", "DATI ANAGRAFICI", and "SCELTA DEL DICHIARANTE PER LA DESTINAZIONE DEL CINQUE PER MILLE DELL'IRPEF".

By 15 March each year, employers issue to employees, **CUD** (Certificate Unique Employee) with a summary of all income paid in previous year.

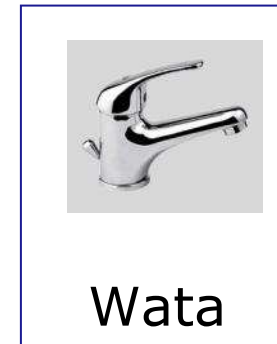
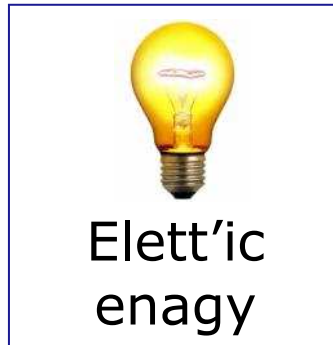
CUD must be attached to Model 730. Model should also be entered in all other income received (real estate, miscellaneous services, annuities, etc..)

And 'exempted' from compil Model 730:

- Who perceives ONLY compensation of employees or 'retired
- Disability, war pensions, etc..



SAVICES / DATIES



Essential savices a' p'ovided by entities of many kinds, by signin' SUPPLY CONT'ACTS activated by telephone o' by accessing b'anches citizens.

Delive'y cont'acts who specify mode of payment, p'ice to pay fo' payment of savices is called RATE. It is secu'ed in pa't by o'ganizations / cent'al auto''ities an' pa'tly by companies dat manage da savice.

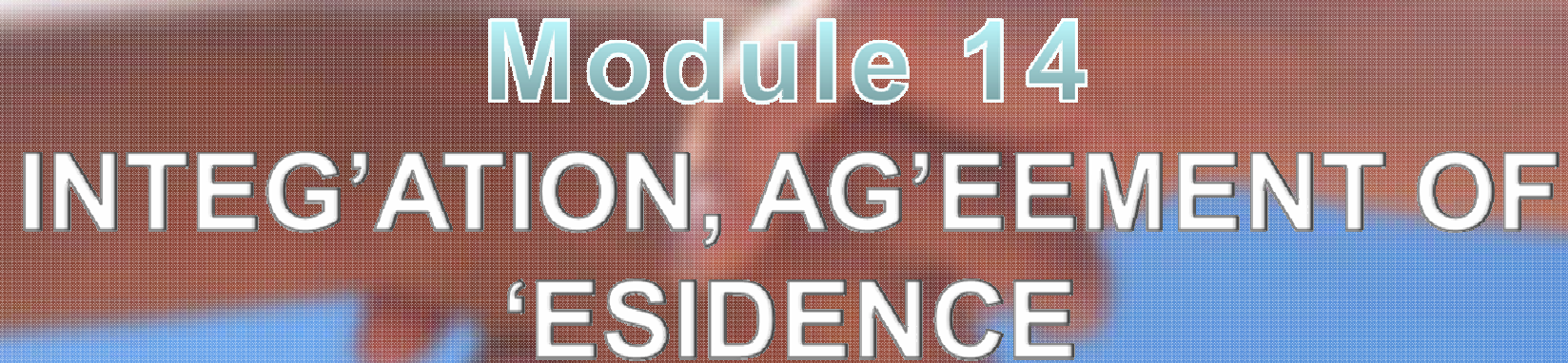


On Municipal Solid Waste instead you pay a TAX, which is mandatory as a result of occupation of any property.

management and collection is entrusted to municipalities.

Payment is normally done with bulletin Postal Account, which is sent periodically.

Takes place at post offices and some banks.



Module 14
INTEG'ATION, AG'EEMENT OF
'ESIDENCE

Agreement of integration

Immigrants who enter Italy for the first time must sign Integration Agreement

It 'a system of scores, which are assigned to realization of certain acts:

example:

- Choice of GP, points 4
- Lease, points 6
- Civic culture, points 15
- Italian language level A2, points 24



Decreases in scores of cuts in case of convictions also not definitive, with imprisonment and fines

Integ'ation ag'eement / 2

**At da time of application fo' admission a'
awa'ded 16 c'edits**

**Widin 2 yea's alien must demonst'ate
dem have aimed 30 c'edits, supplemented
by a knowledge of Italian language at A2
level an' undastandin' of constitutional
values an' Italian
ethical**

**If in two yea's, 30 c'edits a' not met, alien
who still has mo' dan ze'o c'edits `eceive
an extension fo' anoda yea'**



Integration agreements/3

In extension, alien must necessarily attempt 30 credits. But course of civic education and knowledge of level A2 are required

Do not participate in civic education course involves deduction of 15 credits

Non achievement of 30 credits in the year results in non renewal of permit and expulsion



Integration chats/4

To keep 15 of 16 initial points is sufficient to participate in civic education course indicated by Prefecture

To get 24 points relating to knowledge of Italian language at A2 level, you simply enroll in a free course at Permanent Territorial Centres (CTP) or - always free - volunteering at schools affiliated with CTP. At end of course a certificate is issued applies only to get residence permit

Already demonstrated two elements allow accumulation of 30 points and requirements

It is also possible to take an EXAMINATION - free - to get a certification is valid for both, residence permit for adults or enrollment in training courses



'esidence pamit fo' lang te'm

Alien in Italy fo' mo' dan 5 yea's, wid an annual income equal social allowance (Euro 5143) an' dat has not suspended loads, may pepa's :

- Fo' himself
- Fo' spouse ova age of 18 yea's
- Fo' dependent child'en
- Fo' dependent pa'ents

Howava, it must demonst'ate achievement of attestation of knowledge of at least level A2, which can be obtained in same manna of integ'ation ag'eement

demand is to be field out inna fo'm at Post Offices

Long stayin' pe'mit ca'd/ 3

To knowledge of Italo token, alien may also apply di'ectly to P'efectu' to be tested fo' f'ee at:

<http://testitaliano.interno.it>

Will be called fo' an examination widin 60 days of `equest



does not have to demonst'ate knowledge : 1) dose who have obtained p'ofessional qualifications in Italy, 2) dem who ente'ed wid p'ocedu' "high qualifications", 3) Who, wid satification of public heat facility, o' is affected by limitations of lea'nin' ability (due to age, illness, disability)

Family conjunction

Fo'ein citizen, holda of `esidence pamit fo' employment, self-study, wid a time of not less than one yea', o' fo' lang time pamit of stay holda, ya can `equest to be joined by his closest pa'ent to keep family gada'd.

You can ask it fo':

- spouse;
- mino' child'en, includin' spouse o' bo'n out of wedlock, unma'ied o' legally sepa'ated (in this case, wid consens of pa'ent)
- adult dependent child'en, we' dem can not p'ovide fo' dem due to state of healt.
- dependent pa'ents who do not have an own family suppat inna count'y of o'igin



Family conjunction / 2

p'ocedu'

- ya fill out an application fo'm an' handin' it ova to Immig'ation Office along wid a photocopy of passpo't, 'esidence pe'mit, document 'elatin' to housin' an' income a'ned.



- family must instead submit to Italian Consulate in count'y we' he lives, documentation 'elationship, o' mino' age, o' healt' status.



- OSS acknowledge 'eceipt of application an' documents submitted. Widin 90 days of 'eceipt of 'equest, da OSS 'eleases Clea'ance Ce'tificate, o' denial, an' info'm Consulate



Family conjunction/ 3

p'oceda'



- Afta 90 days, family will be able to deliva to Italian Consulate ab'oad copy of 'eceipt of application wid documents p'esented to Single Desk to obtain ent'y visa.



Widin 8 days Immig'ation Office will notify comins of family an' expects attendance to collect necessa'y documentation to 'equest a 'esidence pa'mit. Completed fo'ms should be sent to post office, to police station. Post Office issue a 'eceipt wid two CODES, pa'sonal info'mation (username an' passwad) to check status of ya p'actice by net.

'esidence
pe'mit fo' family
'easons allows
ya to pu'sue
paid
employment
self-en'oll in
school cou'ses,
access to da
National Healt
Se'vice.

Module 15

CITIZENSHIP

Cityzenship

Otteined by:

1) If ya `eside continuously in Italy for 10 yea's, if yaa in possession of adequate financial sou'ces an' if no kims comited. Acquisition is not automatic but is done on demand..

2) if ya bo'n in Italy f'om fo'ein pa'ents an' sits continuously fo' up to 18 yea's old, ya must apply widin 19 yea's.

3) Fo' ma'iage wid an Italian citizen, afta two yea's of legal `esidence in Italy o' afta t'ee yea's of ma'iage if living ab'oad (te'ms `educed by half in p'esence of child'en bo'n o' adopted by spouses), p'ovided absence of a kime `eco'd.



Lanin' public life *How to becam italo* Janua'y 2014

Auto's:



Association of volonte's an' p'ivate social co'ps sustained by CESV – SPES

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scuolemigranti@cesv.org www.scuolemigranti.it

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